Dear students,

starting winter term 2019/20, all students who wish to register for a Modulprüfung need to document that they have completed the course work required for the respective module. In other words, before you are able to write your term paper or take your oral exam, you will need to show proof that you have participated successfully in all courses of the respective module.

This regulation pertains to all PO 2018 primary and secondary Bachelor and Master students, including Eula. PO 2015 students do not need to document their course work.

Please note: if you have already completed the Modulprüfung for a BA or MA module in the past, i.e. if you have already taken the oral exam or your term paper has already been graded, there is NO NEED to fill out the respective form retrospectively. You’re fine as is.

How do you document your course work?

1. Download and print out the form for the respective module, which you'll find on Stud.IP under “Dateien/ Modulbescheinigungen.” Please note: You have to do this for each module -- with the exception of BA M1 for which there is no form.
2. Fill in the course titles and let your instructors sign the sheet at the end of the semester.
3. Once you have collected all necessary signatures, hand in the form to Ms. Knörr, the secretary of the English department, in room 3.105. It is advisable to keep a copy for your own files.

Have a good term!

Heike Schäfer
(Chair of English department)